

RESOLUTION NO. 2000-176

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING
THE FILMING OF CITY OF LODI DISBURSEMENT CLAIMS TO COMPUTER
DISK, AND FURTHER APPROVING DESTRUCTION OF THOSE RECORDS
RETAINED BY THE FINANCE DEPARTMENT ONCE THE
FILMING HAS BEEN COMPLETED

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WHEREAS, Lodi Municipal Code Section 3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interest of the City to do so; and

WHEREAS, the Finance Department Accounting Division currently utilizes Delta Microfilm to film the payroll records; and

WHEREAS, filming the disbursement claims will allow destruction of those records and free up valuable storage space, as well as make those records more accessible for retrieval purposes; and

WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Finance Department, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required once the records are filmed.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.
3. The Lodi City Council further authorizes the Finance Department to retain Delta Microfilm for filming the Disbursement Claims on an on-going basis.

Dated: October 4, 2000

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I hereby certify that Resolution No. 2000-176 was passed and adopted by the City Council of the City of Lodi in a regular meeting held October 4, 2000, by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Land, Nakanishi, Pennino and Mayor Mann

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk

EXHIBIT A

DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI FINANCE
DEPARTMENT REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT
CODE SECTION 34090 AS SHOWN IN THE ATTACHED LIST

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1. Disbursement Claims after Filming is complete.

Dated: 10/5/00

Vicky McAthie
VICKY McATHIE
Finance Director

APPROVED FOR DESTRUCTION:

Randall A. Hays
RANDALL A. HAYS
City Attorney
City of Lodi

Dated: 9/28/00